



## The Diocese of Westminster Academy Trust School Membership Confidential Application to the Trust Board

### SCHOOL CONTACT INFORMATION

Headteacher		Headteachers Email	
Chair of Governors		Chair of Governors Email	
School Name		DFE Number	
Local Authority		School Website address	
School E-mail		Phase of Education	
Phone   Fax		Forms of Entry	

### SCHOOL INFORMATION

School Address	
<b>Primary School</b> Number on roll (Reception to Year Four)	
Nursery roll	
<b>Secondary School</b> Number on roll (Year Seven to Eleven)	
Sixthform roll	

### INSPECTION INFORMATION

Last OfSTED Inspection date		Second Most recent OfSTED Inspection date	
Judgement of Overall Effectiveness		Judgement of Overall Effectiveness	
Judgement on capacity for sustained improvement		Judgement on capacity for sustained improvement	
Last Section 48 Inspection date			
Overall Effectiveness of this Catholic School			
Any relevant comments			



## STANDARDS INFORMATION

STANDARDS INFORMATION	
Primary School Information please complete	
% gaining Level 4 + En & Ma in 2015	
% gaining Level 4 + En & Ma in 2014	
% gaining Level 4 + En & Ma in 2013	
% gaining Level 4 + En & Ma in 2012	
% gaining Level 4 + English 2015	
% gaining Level 4 + English 2014	
% gaining Level 4 + Mathematics in 2015	
% gaining Level 4 + Mathematics in 2014	
Average Foundation Stage Profile Score 2015	
Average Point Score for KS1 All Core Subjects 2015	
VA Score 2014	
VA Score 2013	
VA Score 2012	
VA Score 2011	
Secondary School Information please complete	
% gaining 5+A*-C including En & Ma in 2015	
% gaining 5+A*-C including En & Ma in 2014	
% gaining 5+A*-C including En & Ma in 2013	
% gaining 5+A*-C including En & Ma in 2012	
% making expected progress in English 2015	
% making expected progress in English 2014	
% making expected progress in English 2013	
% making expected progress in English 2012	
% making expected progress in Maths 2015	
% making expected progress in Maths 2014	
% making expected progress in Maths 2013	
% making expected progress in Maths 2012	
VA Score 2015	
VA Score 2014	
VA Score 2013	
VA Score 2012	
VA Score 2011	
MAT APPLICATION	
<p><b>Please advise why your school wishes to join the Multi-Academy Trust.</b></p>	



When would your school wish to convert.						
Are the Education Commission aware of your request?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
Have you contacted your Local Authority?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
<b>FINANCIAL INFORMATION</b>						
Please attach a copy of your last three end of year CFR Statements	<input type="checkbox"/>	Attached				
Please attach a copy of your last Local Authority Audit	<input type="checkbox"/>	Attached				
Please attach a copy of your latest SFVS.	<input type="checkbox"/>	Attached				
Please attach a copy of your latest three year budget plan.	<input type="checkbox"/>	Attached				
Please attach a copy of your predicted school roll that supports your three year budget plan	<input type="checkbox"/>	Attached				
Please complete the summary table from your CFR data and Budget Forecasts.		Actual	Actual	Budget Plan	Budget Plan	Budget Plan
	<b>Public Funds</b>	Previous YR CFR	Current YR CFR	YR1	YR2	YR3
	<b>Provide relevant year</b>					
	Committed b/f					
	Uncommitted c/f					
	Carry forward as % of Revenue Income					
	Revenue Funds					
	School Generated					
	<b>Income</b>					
	Staffing					
Premises						



	Educational Supplies and Services						
	Other Supplies and Services						
	<b>Expenditure</b>						
	Carry forward total						
	Of which committed funds already allocated *						
	<b>Non Public Funds</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget Plan</b>	<b>Budget Plan</b>	<b>Budget Plan</b>	
		<b>Previous YR</b>	<b>Current Year</b>	<b>YR1</b>	<b>YR2</b>	<b>YR3</b>	
	<b>*Please provide details of planned expenditure for committed funds below:</b>						
Does your school have any loans from the Local Authority	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes please provide details on how these will be repaid on conversion:						
Please attach a copy of your last three years school roll. (Census Returns)	<input type="checkbox"/> Attached						
Please complete the summary table based on your supporting school roll evidence  Please provide details to support any pupil roll variations exceeding 5% in any year group	<b>Year Group</b>	<b>Actual Previous Sept</b>	<b>Actual Previous Sept</b>	<b>Actual Current Sept</b>	<b>Budget Plan Estimate Sept YR1</b>	<b>Budget Plan Estimate Sept YR2</b>	<b>Budget Plan Estimate Sept YR3</b>
	<b>Year Reference</b>						
	<b>Nursery</b>						
	<b>Reception</b>						



specifically where this is an estimated change evidence to support this estimate will be required by the Trust.	YR 1						
	YR 2						
	YR 3						
	YR 4						
	YR 5						
	YR 6						
	YR 7						
	YR 8						
	YR 9						
	YR 10						
	YR 11						
	Sixthform						
	Total						
Roll variation comments							

**PREMISES INFORMATION**

Do you have Diocesan approved consultants supporting your school. (Please provide name)	<input type="checkbox"/> Yes <input type="checkbox"/> No
When was your last conditions survey undertaken?	
Please provide details of your most recently approved Capital Project.	
When was your last Health and Safety survey completed?	
When was your last Asbestosis survey undertaken?	
Are any of your buildings listed and if so does the school have the responsibility to maintain them.	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes please provide details: <input type="text"/>



<p>Please provide as much detail as possible on what areas of the building are listed e.g. interior/ exterior.</p>	
<p>Have any buildings or areas of buildings on your school site been condemned.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes please provide details:</p> <div data-bbox="407 646 1495 770" style="border: 1px solid black; height: 50px;"></div>
<p>Are there any serious property issues that the Board would need to be aware of which would impact on the school delivering education to its school community over the next 24 months.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes please provide details:</p> <div data-bbox="407 890 1495 1094" style="border: 1px solid black; height: 80px;"></div>
<p><b>School Property and Land</b> Please provide details of any land or buildings used by the school not held under the Diocesan Trustees.</p>	
<p>Are these lands or buildings held under a lease?</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes please provide details of who the lease is with:</p> <div data-bbox="407 1514 1495 1593" style="border: 1px solid black; height: 30px;"></div>
<p>Length of the lease agreement:</p>	
<p>Remaining term on lease on application to the Trust:</p>	
<b>LEGAL INFORMATION</b>	



Are there any on-going legal actions the governing body are involved in? (Please provide details)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any impending tribunals or staff dispute actions? (Please provide details)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are all staff employed on CES contracts.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have the governing body adopted the CES policies and procedures to support the CES contracts for Grievance /Disciplinary Sickness/Appraisal	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please attach a copy of the pay scale ranges being used by your Governing Body for Teachers and Support Staff	<input type="checkbox"/> Attached	
Please attach a copy of your Pay Policy.	The Trust as a single entity has adopted one policy for the Trust, the committee will need to review your school policy and advise if there will be any additional cost to the school in transferring staff across to the Trusts pay scales.	

### SIGNATURES

Signature		Signature	
Headteacher		Chair of Governors	
Date		Date	

**Next stage in process:**

Thank you for completing the documentation. This application and supporting documentation will be forwarded to our Membership Review Committee of the Strategic Board who will be in contact with you shortly to arrange a visit to the



school to discuss your application. In the interim if you require any further information please contact [tdoyle@douaymartyrs.co.uk](mailto:tdoyle@douaymartyrs.co.uk).